

30 April 1957

MEMORANDUM FOR: Chief, Operations Staff, CR

SUBJECT : DD Activities in Support of OTR.

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As requested by [REDACTED], the Document Division supports the Office of Training as follows:

- a. Disseminates to OTR an estimated 110,000 documents and 20,000 cables and airgrams per year in accordance with specific and standard reading requirements.
- b. Participates in the OTR County Fair.
- c. Conducts training courses on the use of the CIA Intelligence Subject Code (ISC) for CIA and IAC personnel.
- d. Furnishes lectures [REDACTED] on Top Secret Control and classification for OTR Administrative Course.

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[REDACTED]
Deputy Chief, Document Division

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